

## TANDRIDGE DISTRICT COUNCIL

### CHIEF OFFICER SUB COMMITTEE

Minutes and report to Council of the meeting of the Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 18<sup>th</sup> June 2021 at 9.00am.

**PRESENT:** Councillors Bloore, Botten, Bourne, Elias and Sayer

#### 1. ELECTION OF CHAIR

Councillor Sayer was elected Chair for the meeting.

#### 2. DEPARTURE OF ACTING CHIEF EXECUTIVE - UPDATE

The Sub-Committee considered a report regarding the terms of the Acting Chief Executive's departure. This was in light of her resignation on the 19<sup>th</sup> May 2021 and the fact that the new Chief Executive would be joining the Council on the 21<sup>st</sup> June 2021.

**RESOLVED** – that the Acting Chief Executive will:

- A. revert to her former Executive Head of Corporate Resources post and associated salary from the 21<sup>st</sup> June 2021;
- B. depart on the 16<sup>th</sup> July 2021 (her last day of service being the 11<sup>th</sup> August 2021, adjusted for leave from the 19<sup>th</sup> to 30<sup>th</sup> July 2021); and
- C. receive a payment based on 63 hours of untaken leave.

Rising 9.40 am